

MANITOWOC PUBLIC SCHOOL DISTRICT
Manitowoc, WI

BUILDINGS & GROUNDS COMMITTEE MEETING MINUTES
November 12, 2012

The Buildings & Grounds Committee was called to order at 12:00 p.m. by Chairperson Lee Braunel. Also present were Board members Linda Gratz & Jim Protsman, Superintendent Mark Swanson, Director of Business Services Ken Mischler, Computer Technology Manager Tom Waldron, & Director of Buildings & Grounds Jeff Schulz.

I. District Technology – System Failure

Lee Braunel had five basic things that he would like to hear about:

What happened?

Why it happened?

What do we do to fix it?

What do we do to prevent the reoccurrence?

How do we pay for this?

An overview of the district technology failure that occurred on October 25, 2012 was given by Tom Waldron. A physical failure of two hard drives in our data center caused the district technology systems to shut down. They worked with the manufacturer all afternoon to try and get the drives to work. This did not work. Temporary equipment was brought in and with the help of Heartland Business Systems, and in-house personnel, the systems were rebuilt on this makeshift equipment. That equipment is only a temporary solution: (1 ½ weeks) and tenuous. The district technology is currently working on a system we shouldn't be keeping data on much longer. A new primary technology system will need to be built on new equipment soon.

The current data center at Lincoln High is small and has a number of other systems housed in the same room. Because the technology system needs to be rebuilt, a better/ more secure location will be explored, including the environment (i.e. air conditioning, electrical, fire suppression, etc.)

Mark asked what is needed in a new data center.

Tom indicated that the system should be built new from the ground up: New servers with a virtual environment and a backup system. Heartland Business Systems gave MPSD a proposal to build the system along with MPSD personnel. The backup system could be in-house or administered by a third party. Cost of both systems will be explored.

Ken handed out pricing information from Heartland Business Systems to build a new primary system and provide a backup system. This is preliminary costing and Ken is working with the company to identify the best cost for the new system. Ken presented scenarios to pay for this work:

- 1.) Change the borrowing proposal that the board earlier approved,
- 2.) Take money from the proposed phone system for 2012-13,
- 3.) Hold spending down on the current budget,
- 4.) Take money from fund balance,
- 5.) Do a combination of each.

Tom, Ken, & Jeff will be available at the Regular Board meeting on November 13, 2012, for a more in-depth explanation and to answer any questions.

The meeting was adjourned at 12:57 p.m.

Minutes submitted by,

Jeff Schulz
Director of Buildings & Grounds