

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
August 14, 2012

A regular meeting of the Board of Education, scheduled for 7:00 p.m., was called to order by Board President Jim Protsman at 7:14 p.m., after a quorum was present. Members present were Mr. Lee Braunel, Ms. Linda Gratz, Mr. Jim Protsman, and Ms. Catherine Shallue. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty. Members absent were: Karen Rohrer, Chrystal Myer, and J.J. Ploederl

The meeting began with roll call and the pledge of allegiance.

A motion was made by Linda Gratz, seconded by Lee Braunel, and carried, to approve the minutes of the July 10, 2012, regular meeting and the July 24, 2012, special meeting.

Academic Booster Club/Parents of MPSD representatives Annette Henry, Eleanor Giriappa, and Lisa Johnston reported on their organization. Highlights included the organization's background, the mission statement and means of accomplishing the mission, and website presence. The club's website, located within the School District website, links to topics of common core standards, response to intervention, and bullying/harassment. The website experienced 1200 hits in a 7-month period.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Linda Gratz, and unanimously carried (4-0) to approve voucher #263 totaling \$606,475.07, voucher #304 totaling \$1,148,593.62, and voucher #306 totaling \$1,411,076.44, for a total of \$3,166,145.13.

Director Mischler reported that the Wisconsin Retirement System expects rate contributions for both teachers and general categories to increase between 0.5% and 0.95% next year. This unanticipated increase will put additional pressure on the school district budget.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of five resignations, hire of professional and support staff, recommended approval of teacher lane movement (master's degree), recommended approval of teacher lane movement (12 credits), and extra-curricular contracts; and an addendum consisting of one resignation and one recommended hire of professional staff. Motion was made by Lee Braunel, seconded by Catherine Shallue, and carried, to approve the Personnel Report and Addendum as presented.

Madison Elementary School Principal Michael Dunlap presented the Children at-Risk Plan for 2012-13 which included trends, (i.e. graduation rate, dropouts, truancy), program background, social emotional concerns, academic programming, program design, at-risk (from graduating) identification, program administration and evaluation, and ongoing and short-term goals for 2012-13. Board members inquired about reasons for students' failures to graduate, and truancy rates. Board member Linda Gratz inquired about the district's level of determination to seek parental involvement. She suggested changing wording on page ten to "Depending on the situation, a meeting with parents *will* be held, classroom intervention strategies may be attempted, or special tutoring, pupil services, or any number

of other strategies may be prescribed” (emphasis added). It was also suggested by Gratz that in Goals Specific for 2012-13, “Review attendance and truancy intervention procedures in the elementary grades” be changed to “Review *and refine* attendance and truancy intervention procedures in the elementary grades” (emphasis added). On motion by Linda Gratz, seconded by Catherine Shallue, and carried, the Board approved the Children at-Risk Plan for 2012-13, with amendments as presented.

Superintendent Swanson discussed drafts of 2012-2013 district goals. Traditionally, the four major goals remain the same with changes in objectives. Some changes are directly related to the federal government and/or common core state standards. Superintendent Swanson gave a brief rationale behind proposed changes to the goals. After Board discussion, it was decided that the topic would be revisited in September.

Superintendent Mark Swanson’s district activity report highlighted:

- The first day of school for 2012-13 will be September 4;
- All staff will attend a welcome-back program on Tuesday, August 28;
- A Finance & Budget Committee meeting will be held at noon on August 15;
- The 2012 Fall Regional Meeting will be in Kiel on Tuesday, October 23; Board members were requested to relay their interest in attending;
- Enrollments are still fluctuating at this time; however, there are currently 353 4-year-olds signed up for 4K;
- Student proficiency scores for Wisconsin students will drop due to a new grading system implemented by the State. The change will result in many proficient and advanced scores now reported as basic or minimal. This will be the result of the state implementing a much lower, grading system.
- Len Nikolai is retiring this year, after his 45<sup>th</sup> season of coaching cross-country.

Director Mischler presented a “Resolution Authorizing the Borrowing of Not to Exceed \$1,035,000; and Providing for the Issuance and Sale of General Obligation Promissory Notes Therefor”. On motion by Lee Braunel, seconded by Linda Gratz, the Board voted unanimously (4-0) by roll call vote to approve the resolution as presented.

Director Mischler presented budget adjustments for 2011-12. On motion by Lee Braunel, seconded by Catherine Shallue, the Board unanimously voted (4-0) to approve budget adjustments for 2011-12 as presented.

On motion by Lee Braunel, seconded by Catherine Shallue, the meeting adjourned at 8:51 p.m.

Respectfully submitted,  
Rebecca McLafferty, Secretary

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James Protsman  
Board President

