

MINUTES OF BOARD MEETING
Manitowoc Board of Education
September 11, 2012

A regular meeting of the Board of Education was called to order by Board President Jim Protsman at 6:00 p.m. Members present were Mr. Lee Braunel, Mr. J.J. Ploederl, Ms. Catherine Shallue, Ms. Linda Gratz, and Mr. Jim Protsman. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty. Members absent were: Ms. Chrystal Myer, Ms. Karen Rohrer

A motion was made by Lee Braunel, seconded by Linda Gratz, and unanimously carried (5-0) by roll call vote to convene in closed session for the purpose of considering the administrative compensation proposal for 2012-2013, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

Karen Rohrer arrived at 6:08 p.m., during closed session.

The Board reconvened in open session at 7:00 p.m. and began with roll call, the pledge of allegiance, and a moment of silence to remember the victims of September 11, 2001.

A motion was made by Linda Gratz, seconded by Karen Rohrer, and carried, to approve the minutes of the August 14, 2012, regular meeting.

Jefferson Elementary School teachers Melissa Buck, Jennifer Hartmann, Kay Grady, Marcia Keil, Nicole Bauer, and Katie Bauer discussed the conception, growth, and success of the Jefferson Summer Academy program. Over 300 students participated in the program this summer.

Committee Chairperson Karen Rohrer reported on the August 15, 2012, Finance and Budget Committee meeting wherein Director of Business Services Ken Mischler discussed the 2012-13 projected budget. The District's budgeted Fund 10 expenditures are expected to decrease \$2,675,068 or 4.76%. Fund 10 state revenues are expected to decrease \$342,134 and federal revenues are expected to decrease \$923,198. The revenue cap is projected to be \$48,897,150 and with taxing to the allowable limit, the tax levy will be \$21,558,530, an increase of 8.45%. The committee agreed to use \$1.5 million of the fund balance to lower the tax levy to 0.9%. Karen noted that the referendum debt taken out in 1988 will be retired by the end of next school year.

In the absence of the Director of Business Services, Ken Mischler, Superintendent Swanson presented vouchers for payment. A motion was made by Karen Rohrer, seconded by Linda Gratz, and unanimously carried (6-0) to approve voucher #308 totaling \$1,819,734.75, and voucher #313 totaling \$2,345,647.79, for a total of \$4,165,382.54. Financial statements were presented for months ending June 30, 2012; July 31, 2012; and August 31, 2012. Superintendent Swanson discussed the financial statements and cautioned the Board not to

misconstrue the additional \$2 million in fund balance as a source of revenue. The payment of medicare claims from years past is not a regular source of income.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of one retirement, two resignations, recommended approval of professional and support staff, recommended approval of three teacher lane movements (12 credit), and recommended approval of extra-curricular contracts. It was noted that all vacant positions have been filled except for one ½-hour position at Washington. In response to inquiry, Andrea noted the lateness of resignations and subsequent rush to fill positions, as well as the turnover of extra-curricular positions. Lee Braunel requested the budgeted amount of extra-curricular positions, which will be furnished to him. Motion was made by JJ Ploederl , seconded by Karen Rohrer, and carried to approve the Personnel Report as presented.

On motion by Lee Braunel, seconded by Linda Gratz, motion carried to designate Luke Valitchka as the District's youth options coordinator.

Superintendent Mark Swanson's district activity report highlighted:

- Appreciation to all MPSD staff for their hard work, which resulted in a successful start to the 2012-13 school year;
- Madison Elementary School was selected as a school of recognition by the Wisconsin Department of Public Instruction;
- Lincoln High School social studies teacher Cory Erlandson was the second place winner of Wisconsin's Excellence in Teaching Economics and Financial Literacy;
- Board member were reminded and encouraged to attend the September 18, 2012, Finance and Budget Committee meeting;
- Three School Board members are scheduled to attend CESA 7's School Board workshop, with the Superintendent;
- Board President Protsman allowed a change in committee members: JJ Ploederl will switch from curriculum to buildings and grounds; and Linda Gratz will switch from buildings and grounds to curriculum.

On motion by Karen Rohrer, seconded by Catherine Shallue, motion carried to approve the 2012-2013 District goal objectives as presented.

Director of Elementary and Secondary Education Marcia Flaherty presented two requests to the Board for approval of two separate trips to Washington D.C.:

- Washington Jr. High School 9th grade students (DC Club), trip proposed for March 19-23, 2013; and
- Wilson Jr. High School 9th grade students, trip proposed for June 9-13, 2013.

On motion by Catherine Shallue, seconded by Karen Rohrer, the Board unanimously (6-0) approved both Washington D.C. trips, as presented.

On motion by Lee Braunel, seconded by JJ Ploederl, the meeting adjourned at 7:55 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

James Protsman
Board President