

MINUTES OF BOARD MEETING
Manitowoc Board of Education
February 12, 2013

A regular meeting of the Board of Education was called to order by President Jim Protsman at 6:00 p.m. Members present were: Ms. Karen Rohrer, Mr. Lee Braunel, Mr. JJ Ploederl, Ms. Chrystal Myer, Ms. Linda Gratz, and Mr. Jim Protsman. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.
Absent: Ms. Catherine Shallue

A motion was made by Lee Braunel, seconded by J.J. Ploederl, and unanimously carried by roll call vote to convene in closed session for the purpose of considering the employment, compensation and performance evaluations of administrative staff, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes; and discussion and identification of School District bargaining contracts with Manitowoc Public School District administrators, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the pledge of allegiance.

Director of Elementary and Secondary Education Marcia Flaherty was present, in the place of Superintendent Mark Swanson. Board member Karen Rohrer was absent.

A motion was made by Linda Gratz, seconded by Chrystal Myer, and unanimously carried (5-0), to approve the minutes of the January 8, 2013, regular meeting and the January 7 and 22, 2013, special meetings.

Washington Jr. High School ninth grade English teachers and students shared their experiences and insights into e-collaboration. Students presenting were Tha Lor, Flock Vang, Ian Siebold, Nile Mills, Lexie Bernger, and Molly Hang. The presentation highlighted the website, Ninth Grade Washington Jr. High School English – Substantive Conversation.

Michael Retzinger of 802 Sara Miles Court, Manitowoc, WI addressed the Board regarding local economics, the quality of district education, and test scores.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Linda Gratz, and unanimously carried (5-0), to approve voucher #333 totaling \$3,484,965.40, and voucher #336 totaling \$2,577,266.28, for a total of \$6,062,231.68. Also presented was the financial report for the month ending January 31, 2013.

Director of Business Services Ken Mischler presented second Friday enrollment numbers from January 11, 2013. The number of students reported to the Department of Public Instruction on the PI-1573 Pupil Count Report totaled 5,443.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of three retirements and one resignation, hire of support staff, and three recommended leave of absences; and an Addendum to the Personnel Report consisting of one resignation. Motion was made by J.J. Ploederl, seconded by Chrystal Myer, and carried unanimously (5-0), to approve the Personnel Report and Addendum as presented.

Director of Elementary and Secondary Education Marcia Flaherty gave an update on the National Board certified teacher projects for 2012-2013. She distributed a list of projects, identifying each participant, subject level of the project, and project descriptions.

Marcia Flaherty gave a summary report on the 2012-2013 ESEA (Elementary and Secondary Education Act) consolidated program audit, and information on Title I, II and III funded programs. The report cited good collaboration and coordination between various ESEA programs. There is a small corrective action to be taken in the Title III program, which Keith Wakeman will address.

Board President Jim Protsman reported on the Wisconsin Association of School Boards resolutions that were voted on at the State Education Convention in February 2013. He encouraged Board members to review the distributed summary and ask any questions at the March Board meeting.

In Superintendent Swanson's absence, Marcia Flaherty gave the district activity update, which highlighted:

- February 6, 2013, was digital learning day in Wisconsin; In particular, Micah Hoffman collaborated with the Metropolitan Opera in New York City;
- Congratulations to all associated with Lincoln High School's Bye-Bye Birdie;
- The district has been selected to host a Division II basketball game in March;
- Heartfelt sympathy was expressed to the family of John Solkowski, Wilson Junior High Custodian who passed away;
- Monroe Elementary School is the recipient of a \$500 math and science grant from Exxon Mobil Educational Alliance;
- Destination Imagination competition will be held on Saturday, March 2; and
- Superintendent Mark Swanson is the recipient of the 2012 Education Impact Award from the Manitowoc County Chamber of Commerce.

On motion by Chrystal Myer, seconded by J.J. Ploederl, the following policies were unanimously approved (6-0):

0167.3	Public Participation at Board Meetings
1422.02/3122.02/4122.02	Nondiscrimination Based on Genetic Information of the Employee (Administration; Professional Staff; Support Staff)
1460/4160	Physical Examination, made edit to take out option under 4122.02 (Administration; Support Staff)

1461/3161/4161	Unrequested Leaves of Absence/Fitness for Duty (Administration; Professional Staff; Support Staff)
1623/3123/4123	Prohibition against Disability Discrimination in Employment (Administration; Professional Staff; Support Staff)
2260.01	Prohibition against Discrimination Based on Disability
3122/4122	Nondiscrimination and Equal Employment Opportunity
3160	Physical Examination
3217/4217/5772	Weapons, chose to prohibit weapons in vehicles transporting students (Professional Staff; Support Staff; Students)
3220	Staff Evaluation, made edit to the frequency of evaluations
5113	Open Enrollment Program (needs to be reviewed annually)
5200	Attendance
5330	Administration of Medication/Emergency Care
5460.01	Diploma Deferral
6510	Payroll Authorization
7540.03/7540.04	Student/Staff Network & Internet Acceptable Use and Safety, chose to include social media option in 7540.04
7217	Weapons (Property)
8141	Required Reporting of Staff Conduct
8210	School Calendar
8330	Student Records
8405	Environmental Health and Safety Program
8410	School Safety & Crisis Intervention
8451	Pediculosis (Head Lice)
8462	Student Abuse & Neglect
8660	Transportation by Private Vehicle

Linda Gratz moved to approve the list of administrators who will receive contracts for the 2013-2014 school year, as presented. Motion was seconded by Lee Braunel and unanimously approved (5-0).

Lee Braunel moved to approve the Administrative Contract Summary for 2012-13. Motion was seconded by Linda Gratz and approved unanimously (5-0).

Lee Braunel made a motion to approve the administrative compensation package for 2012-13, with wages frozen, as presented. Linda Gratz seconded the motion, which passed unanimously (5-0).

At 7:56 p.m., motion was made by Lee Braunel, seconded by Linda Gratz, and unanimously carried, to reconvene in closed session, with a short break until the board room empties.

At 9:09 p.m., motion was made by Lee Braunel, seconded by J.J. Ploederl, and carried, to adjourn from closed session.

Respectfully submitted,
Rebecca McLafferty, Secretary

James Protsman
Board President