

MINUTES OF BOARD MEETING
Manitowoc Board of Education
October 9, 2012

A regular meeting of the Board of Education was called to order by Board President Jim Protsman at 5:29. Members present were Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Chrystal Myer, Ms. Catherine Shallue, Ms. Linda Gratz, and Mr. Jim Protsman. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty. Members absent were: Karen Rohrer

A motion was made by Linda Gratz, seconded by Catherine Shallue, and unanimously carried (5-0) by roll call vote to convene in closed session for the purpose of discussion and identification of School District collective bargaining contracts with the Manitowoc Education Association and the Manitowoc Educational Paraprofessionals bargaining units, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

The meeting reconvened in open session at 6:30 p.m. and began with the pledge of allegiance.

Director of Business Services Ken Mischler conducted a public hearing on the proposed 2012-2013 budget. A summary of the 2011-12 and 2012-2013 budget expenditures, revenues, total tax levy, equalized property value and the net tax levy rate was provided. The district's revenue limit was reduced approximately 0.88% as a result of Wisconsin Act 32. The District also lost federal Education Jobs Fund money totaling \$1,093,035, resulting in General Fund budgeted expenditures being reduced by \$1,175,068, a reduction of 2.09%. The District's revenue limit formula calls for an 8.45% increase in the property tax levy. By using \$1.5 million from fund balance, the tax levy increase will decrease of 0.9%. It was noted that the District's 2011-2012 tax rate was the last (50th) of the 50 largest school districts in the state. Public comments were requested. There being no comments from the public, Board President Jim Protsman declared the public hearing closed at 6:50 p.m. A recess was declared until 7:00 p.m., at which time the regular meeting would commence.

The regular meeting of the Board of Education was called to order by President Jim Protsman at 7:00 p.m., and began with roll call.

It was announced that the Next Step Program presentation would commence immediately after the committee reports.

A motion was made by Linda Gratz, seconded by Lee Braunel, and carried, to approve the minutes of the September 11, 2012, regular meeting.

Lincoln High School Principal Luke Valitchka and LHS staff Lisa Wilke, Shaun Mulhaney, Erin Thennes, and Joe Wiesner presented an overview of the Link Crew Leaders Program, which encourages high school juniors and seniors to mentor sophomores. Student representatives

invited Board members Lee Braunel and Linda Gratz to participate in a learning activity that illustrated the importance of working together and supporting each other.

In the absence of Finance and Budget Committee chairperson Karen Rohrer, Board member Lee Braunel reported on the September 18, 2012, meeting during which Director of Business Services Ken Mischler discussed the 2012-13 projected budget. The District's budgeted Fund 10 expenditures are expected to decrease \$1,175,068, or 2.09%, a direct result of 2012-13 budget cuts implemented to meet the state imposed revenue limit. Capital Projects Fund (Fund 49) expenditures are expected to increase to \$1,070,000, as a result of the \$1,035,000 anticipated capital projects borrowing. The District proposed using \$1.5 million of fund balance to lower the tax levy. The projected \$48,897,150 revenue cap, with taxing to the allowable limit, will be \$20,058,530, or a tax levy increase of 0.90%. The committee agreed to bring the recommended approval to the full Board on October 9, 2012, for approval of the 2012-2013 budget.

Chairperson Chrystal Myer reported on the October 8, 2012, Curriculum Committee meeting during which staff members Peggy Bolle, Kit Deubler, Duane Deicher, Kari Krull, and Vicky Molitor were present. After the report and on motion brought from committee, the Board unanimously (6-0) approved the following: Art, grades 9-12; Advanced Programming and Video Game Design, grades 11-12; Foundation English Class (grades 9-12). The following informational items were relayed to the Board: Electives changed to alternating years: British Literature (2013-14), Creative Writing (2013-14), Multicultural Literature (2013-14), American Literature (2014-15), Plain English (2014-15), World Literature (2014-15). Additional changes relayed were: Interior Design (informational-description change) grades 10-12; On Your Own (informational-description change) grades 11-12, Wellness (informational-description change) grades 10-11, and You Only Live Once (informational-description change) grades 7-9; Math (delete) Pre-Algebra to be absorbed into Integrated Algebra, grade 9; (delete) Applied Math to be absorbed into Integrated Geometry (informational), and Transition to College Math (course updated to prepare students for Intro. to College Algebra). On motion brought from committee, the Board unanimously (6-0) approved the new Academy class, Techniques for At-Risk Learners.

CWD Transitional Coordinator and Work Experience Coordinator David Koenig introduced nine Next Step students who participated in a presentation on the Next Step program, the Step'n Stones promotion, and distributed key chains to Board members.

J.J. Ploederl left the meeting at 7:30 p.m.

Motion was made by Chrystal Myer and seconded by Catherine Shallue to approve the Next Step Program's proposed trip to Washington D.C., scheduled for May 1 to May 5, 2013. Motion passed unanimously (5-0).

J.J. Ploederl returned to the meeting at 7:35 p.m. At the request of Board President Jim Protsman and with J.J. Ploederl's concurrence, the vote for Next Step Program's proposed trip was amended to include J.J. Ploederl's affirmative vote, making the unanimous approval 6-0.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Linda Gratz, and unanimously carried (6-0) to approve voucher #311 totaling \$2,494,233.36, and voucher #316 totaling \$2,497,382.61, for a total of \$4,991,615.97. Also presented was the financial report for the month ending September 30, 2012.

Director Ken Mischler shared the third Friday enrollment report which revealed an increase of nine students. The enrollment report was discussed in relation to the class size report. Board inquiries and observations were addressed.

Director of Human Resources Andrea Holschbach presented the Personnel Report, consisting of one retirement, hire of support staff, recommended 12-credit teacher lane movement for 2 teachers, and recommended approval of extra-curricular contracts. Motion was made by Lee Braunel, seconded by J.J. Ploederl, and unanimously carried (6-0), to approve the Personnel Report as presented.

It was moved by Chrystal Myer, seconded by J.J. Ploederl, and unanimously carried (6-0), to reappoint Marcia Flaherty as the District's designated Equity/Title IX Coordinator.

Director of Elementary and Secondary Education Marcia Flaherty and Madison Elementary School Principal/Summer School Coordinator Michael Dunlap presented the 2012 summer school report. Participants numbered 1,928 students, which includes about 300 at Jefferson Academy. Course evaluation data reflected positive feedback from both parents and staff.

Director Flaherty presented the Professional (Staff) Development Plan for 2012-13, which highlighted the plan's development, scheduling and evaluating effectiveness. After discussion, on motion by Chrystal Myer, seconded by Catherine Shallue, the Professional Development Plan for 2012-13 was unanimously (6-0) approved.

Director of Pupil Services Dawn LeLou-Matte introduced District guidance counselors who presented the Guidance and Counseling Annual Review for 2011-12 and 2012-2013 goals. The presentation also illustrated progress through charts and surveys; the action plan for 2012-13 was set forth. Motion was made by Chrystal Myer, seconded by Linda Gratz, and unanimously carried (6-0) to approve the 2012-2013 Guidance and Counseling Review for 2011-12 and the 2012-2013 goals.

Superintendent Swanson's district activity report highlighted:

- The public release of school report cards has been delayed until October 22, 2012.
- On October 5, 2012, a collaborative program begins between the district and YMCA to promote healthy fitness (in school gyms after school).
- The WASB (Wisconsin Association of School Board's) regional meeting will be held on Tuesday, October 23, 2012, at 6:00 p.m. in Kiel. Board members are encouraged to attend.

- A fourth-Tuesday Board meeting will be held on October 23, 2012, to certify the tax levy.
- Mark relayed a message from a LHS graduate, a former alternative education student, who is successfully pursuing a Ph.D. in English, a testament to district staff members.

Motion was made by Lee Braunel and seconded by Catherine Shallue to approve the 2012-2013 Manitowoc Public School District budget presented at the budget hearing on October 9, 2012, in accordance with Section 65.90 of the Wisconsin Statutes, which includes expenditures in the General Fund of \$55,013,400, total expenditures of all funds of \$71,583,163, and total revenues of \$70,053,215 with a tax levy of \$20,058,530. Vote was taken by roll call vote and passed 5-1 (Ploederl opposed).

On motion by Lee Braunel, seconded by Chrystal Myer, the meeting adjourned at 8:49 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

James Protsman
Board President